

Skills First Program – government subsidised training

The Skills First Program (SF) is an entitlement to government subsidised training in Victoria. SF is about making vocational education and training more accessible to people who do not hold a post-school qualification, or who want to gain a higher level qualification than they already hold. SF is the Victorian Government's agenda for ensuring a strong, stable, high-quality training system that gives all Victorians the opportunity to develop the skills they need – and the skills employers want – for jobs, today and tomorrow.

Am I eligible for a government subsidised training place (SF)?

You are eligible for a government subsidised training place if you meet one of the following citizen/residency status:

- Australian or New Zealand citizen; or
- Holder of a Permanent Resident visa

And any of the following:

- A young person under 20 years wanting to do nationally recognised training; or
- An applicant 20 years old and above seeking a higher qualification than the highest qualification already held.
- Applicant is no longer enrolled in a school (ie: any government, non-government, independent or Catholic school, or student registered for home schooling in Victoria).

Requirements and limitations:

Accredited Courses undertaken must be in an up-skilling capacity (ie: Participant may enrol in Certificate II courses if the highest level completed previously is a Certificate I). Limitations apply whereby a Participant may only:

- Commence maximum 2 government subsidised courses per calendar year
- Undertake maximum 2 government subsidised courses at a time
- Commence maximum 2 government subsidised courses at the same level in their lifetime

However, exceptions also may apply:

- Participants undertaking Foundation Skills Courses (eg: Certificate I in Transition Education and Certificate I in Work Education) are exempt from the above limitation rules. *Lifeskills* will assess and make a recommendation based on your interest, suitability and eligibility into Accredited Courses.

Skills First Program

What if I want to study and I do not meet the eligibility criteria?

If you are not eligible for government-subsidised training, the Fee-For-Service Tuition Fee schedule will apply to you (refer to RTO Schedule of Fees 2017). *Lifeskills* can provide suggestions to requested study options.

What funded courses are available through the Skills First Program?

The following Foundation Skills (disability-specific) Courses are approved for funding:

- 22293VIC Certificate I in Initial Adult Literacy and Numeracy
- 22294VIC Course in Initial Adult Literacy and Numeracy
- 22301VIC Certificate I in Transition Education
- 22302VIC Certificate I in Work Education

The following mainstream Courses are approved for funding:

- 22280VIC Certificate I in Employment Pathways
- SIT20416 Certificate II in Kitchen Operations

Contact *Lifeskills* to find out which Courses are currently on offer.

When can I begin in an Accredited Course / next intake?

Lifeskills collects Participant applications and expressions of interest all year round. Accredited Courses will commence depending on confirmed Participant enrolment numbers. Due to the demand for our Accredited Programs, places may be limited. Please contact *Lifeskills* today to find out more.

Accredited Courses - Participant Fees and Subsidies Information

The Participant tuition fees as published are subject to change given individual circumstances at enrolment.

Skills First (SF) Standard Tuition Fees

Only applies to Participants who are eligible for government subsidies. With the introduction of Skills First, *Lifeskills* is currently waiving SF Standard Tuition Fees. Please contact Lifeskills to determine and confirm your eligibility.

Skills First Concession Tuition Fees

Government-subsidised Participants who are eligible for concessions will pay no more than 20% of the SF Standard Tuition Fee per scheduled hour applicable to their course of study. Eligibility for Concession applies if a Participant is:

- An Aboriginal and Torres Strait Islander (including Diploma or Advanced Diploma course categories),
- A non-indigenous student enrolling in all other course categories (i.e. excluding all Diploma or Advance Diploma) who holds one of the following that is current and valid at the time of enrolment:
 - Commonwealth Health Care Card
 - Pensioner Concession Card
 - Veterans' Gold Card
- On a Disability Support Pension (will need to provide evidence including):
 - Letter from the Department of Human Services (Centrelink) confirming receipt of the Disability Support Pension, or
 - Current Disability Pensioner Concession Card, or
 - Current Department of Human Services (Centrelink) Income Statement.

Fee-For-Service Tuition Fees

These fees apply to any applicant who are not subsidised or are ineligible to access Skills First. Payments of fees in instalments can be discussed with *Lifeskills*.

RTO Schedule of Fees 2017



Foundation Skills Course Fees

Qualification Code	Qualification Title	Total nominal hours	Skills First (SF) Funded Rate (per student contact hour)	Approximate Government contribution for Skills First per eligible Participant (per qualification)	Per qualification							
					Skills First Standard Tuition Fees		Skills First Concession Tuition Fees		Fee-For-Service Tuition Fees		Qualification Duration & Government Contribution per year	
					Hourly Rate (per student contact hour)	Skills First Standard Tuition Fees	Hourly Rate (per student contact hour)	Skills First Concession Tuition Fees (20% of Standard Tuition Fees)	Hourly Rate (per student contact hour)	Fee For Service Tuition Fees (non-SF)	Years to complete	Yearly approximate Government contribution for Skills First per eligible Participant to RTO
22301VIC	Certificate I in Transition Education	1010	\$14.00	\$14,140	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00	\$14,140	2	\$7,070
22302VIC	Certificate I in Work Education	1050	\$14.00	\$14,700	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00	\$14,700	2	\$7,350

Delivery location: Latrobe Lifeskills Bundoora or Bendigo (on La Trobe University Campus grounds)
Delivery method: Face-to-face, RTO structured classroom delivery

- Skills First Program, also known as SF funding, is subject to eligibility. Visit website: <http://www.skills.vic.gov.au/victorianskillsgateway/Students/Pages/vtg-eligibility-indicator.aspx> for information.
- This training is delivered with Victorian and Commonwealth Government Funding.
- The Participant tuition fees as published are subject to change given individual circumstances at enrolment.
- Latrobe Lifeskills encourages individuals with disabilities to access training subsidised through the Skills First Program.

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					Skills First Standard Tuition Fees		Skills First Concession Tuition Fees		Fee-For-Service Tuition Fees			
					Hourly Rate (per student contact hour)	Skills First Standard Tuition Fees	Hourly Rate (per student contact hour)	Skills First Concession Tuition Fees (20% of Standard Tuition Fees)	Hourly Rate (per student contact hour)	Fee For Service Tuition Fees (non-SF)	Years to complete	Yearly approximate Government contribution for Skills First per eligible Participant to RTO
22294VIC	Course in Initial Adult Literacy and Numeracy	340	\$14.00	\$4,760	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00	\$4,760	1	\$4,760
22293VIC	Certificate I in Initial Adult Literacy and Numeracy	570	\$14.00	\$7,980	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00	\$7,980	1	\$7,980

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Mainstream Course Fees

					Per qualification						Qualification Duration & Government Contribution per year	
					Skills First Standard Tuition Fees		Skills First Concession Tuition Fees		Fee-For-Service Tuition Fees			
Qualification Code	Qualification Title	Total nominal hours	Skills First (SF) Funded Rate (per student contact hour)	Approximate Government contribution for Skills First per eligible Participant (per qualification)	Hourly Rate (per student contact hour)	Skills First Standard Tuition Fees	Hourly Rate (per student contact hour)	Skills First Concession Tuition Fees (20% of Standard Tuition Fees)	Hourly Rate (per student contact hour)	Fee For Service Tuition Fees (non-SF)	Years to complete	Yearly approximate Government contribution for Skills First per eligible Participant to RTO
22280VIC	Certificate I in Employment Pathways	200	\$5.50	\$1,100	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$2,000	1	\$1,100
*SIT20416	Certificate II in Kitchen Operations	285	\$3.00	\$855	\$0.00	\$0.0	\$0.00	\$0.00	\$10.00	\$2,850	1	\$855

Delivery location: Latrobe Lifeskills Bundoora or Bendigo (on La Trobe University Campus grounds)

Delivery method: Face-to-face, RTO structured classroom delivery

*** Certificate II in Kitchen Operations is currently not on offer**

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