

## Skills First Program – government subsidised training

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In 2019, Latrobe Lifeskills is intending to tender for the 2020 Skills First Program Contract. The Skills First Program (SF) is an entitlement to government subsidised training in Victoria. SF is about making vocational education and training more accessible to people who do not hold a post-school qualification, or who want to gain a higher-level qualification than they already hold. SF is the Victorian Government's agenda for ensuring a strong, stable, high-quality training system that gives all Victorians the opportunity to develop the skills they need – and the skills employers want – for jobs, today and tomorrow.

### Am I eligible for a government subsidised training place (SF)?

You are eligible for a government subsidised training place if you meet one of the following citizen/residency statuses:

- Australian or New Zealand citizen; or
- Holder of a Permanent Resident visa

And any of the following:

- A young person under 20 years wanting to do nationally recognised training; or
- An applicant 20 years old and above seeking a higher qualification than the highest qualification already held.
- Applicant is no longer enrolled in a school (i.e.: any government, non-government, independent or Catholic school, or student registered for home schooling in Victoria).

### Requirements and limitations:

Accredited Courses undertaken must be in an up-skilling capacity (i.e.: Student may enrol in Certificate II courses if the highest level completed previously is a Certificate I). Limitations apply whereby a Student may only:

- Commence maximum 2 government subsidised courses per calendar year
- Undertake maximum 2 government subsidised courses at a time
- Commence maximum 2 government subsidised courses at the same level in their lifetime

However, exceptions also may apply:

- Students undertaking Foundation Skills Courses (e.g.: Certificate I in Transition Education and Certificate I in Work Education) are exempt from the above limitation rules. *Lifeskills* will assess and make a recommendation based on your interest, suitability and eligibility into Accredited Courses.

## Skills First Program

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### **What if I want to study and I do not meet the eligibility criteria?**

*Lifeskills* only offers study to eligible students who meet the above criteria.

If you are not eligible for government-subsidised training, *Lifeskills* can provide suggestions to requested study options.

### **What funded courses are available through the Skills First Program?**

The following Foundation Skills (disability-specific) Courses are approved for funding:

- 22293VIC Certificate I in Initial Adult Literacy and Numeracy
- 22294VIC Course in Initial Adult Literacy and Numeracy
- 22301VIC Certificate I in Transition Education
- 22302VIC Certificate I in Work Education

Contact *Lifeskills* to find out which Courses are currently on offer.

### **When can I begin in an Accredited Course / next intake?**

*Lifeskills* collects Student applications and expressions of interest all year round. Accredited Courses will commence depending on confirmed Student enrolment numbers.

Due to the demand for our Accredited Programs, places may be limited.

Please contact *Lifeskills* today to find out more.

## Accredited Courses - Student Fees and Subsidies Information

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The Student tuition fees as published are subject to change given individual circumstances at enrolment.

### Skills First (SF) Standard Tuition Fees

Only applies to Students who are eligible for government subsidies.

With the introduction of Skills First, *Lifeskills* is waiving SF Standard Tuition Fees.

Please contact Lifeskills to determine and confirm your eligibility.

### Skills First Concession Tuition Fees

Government-subsidised Students who are eligible for concessions will pay no more than 20% of the SF Standard Tuition Fee per scheduled hour applicable to their course of study.

Eligibility for Concession applies if a Student is:

- An Aboriginal and Torres Strait Islander (including Diploma or Advanced Diploma course categories),
- A non-indigenous student enrolling in all other course categories (i.e. excluding all Diploma or Advance Diploma) who holds one of the following that is current and valid at the time of enrolment:
  - Commonwealth Health Care Card
  - Pensioner Concession Card
  - Veterans' Gold Card
- On a Disability Support Pension (will need to provide evidence including):
  - Letter from the Department of Human Services (Centrelink) confirming receipt of the Disability Support Pension, or
  - Current Disability Pensioner Concession Card, or
  - Current Department of Human Services (Centrelink) Income Statement.

### Fee-For-Service (FFS) Tuition Fees / Pre-paid Fees

FFS is not offered at *Lifeskills*.

*Lifeskills* does not charge nor secure any forms of pre-paid fees (no course fees, administration fees, materials fees and any other charges to the students).

# RTO Schedule of Fees 2019



## Foundation Skills Course Fees

Qualification Code	Qualification Title	Total nominal hours	Skills First (SF) Funded Rate (per student contact hour)	Approximate Government contribution for Skills First per eligible Student (per qualification)	Per qualification						Qualification Duration & Government Contribution per year	
					Skills First Standard Tuition Fees		Skills First Concession Tuition Fees		Fee-For-Service Tuition Fees			
					Hourly Rate (per student contact hour)	Skills First Standard Tuition Fees	Hourly Rate (per student contact hour)	Skills First Concession Tuition Fees (20% of Standard Tuition Fees)	Hourly Rate (per student contact hour)	Fee For Service Tuition Fees (non-SF)	Years to complete	Yearly approximate Government contribution for Skills First per eligible Student to RTO
22301VIC	Certificate I in Transition Education	1010	\$14.00	\$14,140	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00	\$14,140	2	\$7,070
22302VIC	Certificate I in Work Education	1050	\$14.00	\$14,700	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00	\$14,700	2	\$7,350

**Delivery location:** Latrobe Lifeskills Bundoora or Bendigo (on La Trobe University Campus grounds)  
**Delivery method:** Face-to-face, RTO structured classroom delivery

- Skills First Program, also known as SF funding, is subject to eligibility. Visit website: <http://www.skills.vic.gov.au/victorianskillsgateway/Students/Pages/vtg-eligibility-indicator.aspx> for information.
- This training is delivered with Victorian and Commonwealth Government Funding.
- The Student tuition fees as published are subject to change given individual circumstances at enrolment.
- Latrobe Lifeskills encourages individuals with disabilities to access training subsidised through the Skills First Program.

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22294VIC	Course in Initial Adult Literacy and Numeracy	340	\$14.00	\$4,760	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00	\$4,760	1	\$4,760
22293VIC	Certificate I in Initial Adult Literacy and Numeracy	570	\$14.00	\$7,980	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00	\$7,980	1	\$7,980

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